



Potten End CE Primary School

Curriculum Committee Terms of Reference

Membership

- The membership of the Curriculum Committee will be a minimum of four members subject to annual review by the Governing Board. The Head Teacher will automatically be a member.
- The Curriculum Committee can co-opt persons who are not members of the Governing Board. These persons may not vote on any matter but are permitted to act as either the Chair or Vice-Chair of the committee.
- The Curriculum Committee will meet at least once a term and otherwise as required.
- The quorum will be a minimum of three governors, one of whom must be the Head Teacher (or his/her appointed deputy).
- Minutes will be kept of all meetings. Copies of minutes will be kept in an appropriate file and circulated to all members of the Governing Board.
- The Committee will elect a Chair from within its own membership. In the absence of the Chair at any meeting, the Vice-Chair will act as Chair for that meeting. Failing that, the Committee will appoint one of the members present to act as Chair for that meeting. A Governor who is employed at the school cannot be elected Chair.

Curriculum:

- To consider and monitor progress and attainment against the School Improvement Plan.
- To contribute as appropriate to the Self Evaluation Form.
- To keep informed of the current statutory requirements of the National Curriculum and to ensure it is taught to all pupils.
- To review adopt and monitor policies as delegated to the committee by the FGB. (Delegated policies are documented in the Policy Delegation Schedule.)
- To monitor and advise the full governing board on how effectively the school's distinctive Christian ethos is embedded in education across the curriculum.
- To advise the Resources committee on the relative funding priorities necessary to deliver the curriculum
- To review actions and outcomes of subject leads' action plans
- To plan and monitor link governor educational visits/learning walks, ensuring purposeful engagement and reporting, and with particular reference to the priorities of the School Improvement Plan.
- To consider and advise the Governing Board on behaviour and pastoral matters, pupil attitudes (including attitudes to learning), attendance, punctuality, freedom from bullying, pupil personal development and pupil well being

Quality of teaching:

- To review the quality of teaching and learning in coordination with the Head Teacher and Senior Leadership Team
- To review and evaluate the quality of provision in the Early Years in coordination with the Head Teacher and Senior Leadership Team
- To review teachers' Continuing Professional Education requirements and effectiveness



21st October 2025

Progress and attainment for Significant Groups:

- To monitor and evaluate the use of Pupil Premium – to include the impact of PP in narrowing the gap between FSM and non-FSM children.
- To monitor and evaluate outcomes on the provisions for pupils with Special and Additional Educational Needs.
- To monitor and evaluate outcomes on the provisions for Higher Achieving pupils.
- To consider adding additional significant groups (English as an Additional Language, Summer born etc.) as appropriate.

Agreed on (date): ...21 October 2025.....

Agreed by:

Chair: Valerie Gunn

Vice- Chair: Pamela Kirk

Committee members: Denise Kennedy

Ben Brady

Claire Wallis