



POTTEN END C of E PRIMARY SCHOOL

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Head Teacher
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24 April 2024

Year 2 Trip to Kew Gardens

Dear Parents and Carers

As part of our science work, we are taking Year 2 to Kew Gardens on Tuesday 4 June 2024.

We shall be leaving school at approximately **8.30am**, so children will need to be in school **by 8.15am**. We will be leaving Kew Gardens between 2.15-2.30pm, so it is anticipated that we will be back by 3.30-4.00pm, but an email will be sent to confirm a more accurate time on the day.

Please could all children bring a packed lunch and water bottle - please send it in a small rucksack, which they can carry with them. Please do not include chocolate or bottles/cans of fizzy drink or any products containing nuts/seeds. Staff will provide a fruit snack during the morning.

The children should wear school uniform and comfortable shoes (e.g. trainers) and a waterproof coat. If the weather is warm then please send them with a sunhat and apply sun cream before they come to school.

We are asking for a voluntary contribution of £28.00 per child towards the cost of this trip. Please make a payment and give your consent on Arbor by Monday 3 June 2024. If your child is eligible for Pupil Premium then the school will pay for the cost of the trip, but we ask that you give your consent on Arbor. Also, if your child is in receipt of Pupil Premium and you require a school provided packed lunch please let the School Office know by Friday 24 May.

Yours sincerely

Sophie Craddock
Year 2 Teacher

