



POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Head Teacher
Mrs Denise Kennedy

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5 November 2024



Totztown Visit

Dear Parents and Carers

To complement our learning about people who help us in the local community, we have invited Totztown into school to provide a fun opportunity to learn through play.

They will be coming into the school hall on Tuesday 12 November 2024 for a two hour session. Due to them requiring time to pack away before lunchtime set up in the hall, the session will commence at **8.45am**. We therefore ask that you endeavour to be at school by **8.40am** on this day.

The voluntary contribution for this session is £8.45. Please could you pay this via Arbor by Monday 11 November 2024, unless your child is in receipt of Pupil Premium.

If you are available to help during the session please contact the School Office.
Thank you.

Yours sincerely

Mrs Hall
Reception Teacher

