



# POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Head Teacher  
Mrs Denise Kennedy

Telephone 01442 865022  
e-mail: [admin@pottenend.herts.sch.uk](mailto:admin@pottenend.herts.sch.uk)  
[www.pottenend.herts.sch.uk](http://www.pottenend.herts.sch.uk)



17 November 2023

Dear Parents and Carers

## Reception trip to Pizza Express Berkhamsted - Wednesday 24 January 2024

We would like to take Reception Class to Pizza Express in Berkhamsted, on Wednesday 24 January 2024, as part of our topic on food.

The children will explore how to make pizzas and learn about the healthy toppings that can be added. They will also explore the processes related to good hygiene and what happens in a pizzeria restaurant.

This is a fantastic opportunity for your child and is provided, free, by Pizza Express. We will be leaving school at 9:30am and returning at approximately 11.45am, in time for lunch.

Please could children wear school uniform on the day. We will be travelling to and from Pizza Express by coach. We are asking for a voluntary donation of £5.85 per child to cover the cost of the coach. **Payment and consent can be made on the new Arbor payment system from 4 January 2024.**

If your child is in receipt of Pupil Premium funding then the school will pay the cost of the coach. We do however require you to give your consent on Arbor from 4 January 2024.

If you have any questions regarding the above, please do not hesitate to contact me.

Yours sincerely,

Mrs Hall  
Reception Teacher

