



POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Telephone 01442 865022

Head Teacher
Mrs Denise Kennedy

e-mail: admin@pottenend.herts.sch.uk
www.pottenend.herts.sch.uk

ISSUING HELD MEDICINE TO A CHILD DURING SCHOOL TIME Academic Year 24/25

Child's Name:

Class:

Medical Condition:

Name of Medicine & Dose:
.....

Staff who administer the medicine/supervise a child self-administering to complete the table below with date, dose, time and their initials :

MON	TUE	WED	THUR	FRI

I agree to staff administering/ supervising the self-medication of the above medicine/inhaler/Epipen as required.

Parent/Guardian Signature:

Date:

To be completed by parent/guardian at the beginning of each school year, or when first prescribed during that year.

FORM MED 2