



FORM OV 7A (CSF4258)

EVENT-SPECIFIC PARENTAL CONSENT FORM

(This form should be amended as required to make it best fit for each specific event or purpose for which it is to be used.)

Establishment:

To be completed by visit leader/organiser

Visit:	Hudnall Park		
Visit Leader:	Rachel Holmes		
Date of Visit:	From: 20 May 2019	To:	22 May 2019
Is a photograph of participant required:	No		

To be completed by person with parental responsibility for the child/young person.

Child/Young Persons Full Name:	
Date of Birth:	Passport No. (required N)
Does the above person:	
• Have a medical condition requiring medical treatment or medication?	Y/N
• Have an allergy to certain medications?	Y/N
• Is s/he able to administer her/his own medication?	Y/N
Please give details of medical condition/treatments or allergies to medications below:	
Has s/he received a tetanus injection in the last 5 years? Y/N	
Has s/he been in contact with any contagious or infectious diseases or suffered from anything in the last four weeks that may become contagious or infectious? Y/N	
If yes, give details:	
Does s/he have any special dietary requirements? Y/N	
If yes, give details:	
I wish to draw the following to the visit leader's attention (e.g. allergies, phobias, travel sickness, toileting difficulties, sleep walking, recent operations or treatments, other conditions which may affect fitness to participate in certain activities):	
Swimming Ability *	
I confirm that _____ is / is not* water confident and able to swim 25 metres.	
* Delete as applicable	

HOME AND EMERGENCY CONTACT INFORMATION

(Must be contactable for the duration of the visit / activity)

	MAIN	ALTERNATIVE
Name:		
Relationship:		
Address:		
Telephone Numbers:	Day	
	Evening:	
	Other:	

FAMILY DOCTOR DETAILS

Name:
Address:
Telephone Numbers:
Child / Young Person's NHS number (if known)

Declaration by person with parental responsibility for the child/young person.

- I have received and fully understood the details of the proposed visit/activity
- I am satisfied that all reasonable care will be taken for the safety of those participating and that adequate staffing and safety measures have been arranged
- I understand the extent and limitation of the insurance cover provided
- I agree that (full name of child/young person) _____
 - can participate in the visit and activities described
 - can be transported in the private vehicles of staff/volunteers supervising the visit where necessary
 - is in good health and fit to participate in the activities described
 - can receive medical treatment as necessary
- I undertake to inform the group leader of any change in medical circumstances prior to the activity date
- I acknowledge the need for the person named above to behave responsibly and agree to the establishment's procedures in this respect. In the event that their behaviour is not acceptable, I acknowledge that it is my responsibility to make arrangements for them to be collected and cover any associated costs.

Permission for use of images of participants (optional)

I do / do not* (**delete as applicable*) give my permission for photographs and/or videos to be taken of my child for use in educational or youth work promotional materials and displays when required, with or without using their name.

Signed:	Name in Capitals:
Relationship	Date:
Where required, has a passport sized photograph been attached / provided	Yes / No / Not required

**The information on this form should be retained by the establishment's emergency contact.
A copy may be taken by the visit leader on visits outside the UK.**

**Potten End C of E Primary School
Code of Conduct for School Journey**

Staff will take all necessary precautions to ensure the safety and happiness of children on the school journey to Hudnall Park Outdoor Centre.

The following points are to ensure that the journey is successful for everyone concerned:

Residential Location

- The children are to stay in their own rooms when they are asked to so and only enter another room if the members of that room agree.
- The children should behave, as requested, after lights out.
- Good manners are expected at all times but especially during mealtimes.
- If children are requested to do something by the leaders, they should do so without questioning.

Activities

Children are responsible for looking after their own equipment and belongings. When working in groups, the children must stay with their designated adult.

General

- NO electrical equipment
- NO MOBILE PHONES
- NO electronic games

ALL ITEMS MUST BE NAMED PLEASE

Teddies should be packed very, very carefully to ensure they do not become upset!!!

Code of Conduct - Hudnall Park Outdoor Centre

Child's Name

I accept that the staff will take all the necessary precautions to ensure the safety and happiness of my child on the journey.

I have read and accept the Code of Conduct for the journey.

Signed
Parent

Date

Kit List for Class 4 Visit to Hudnall Park Outdoor Education Centre.

Please ensure that all the following are clearly named

Wellington Boots (in a carrier bag, please)

Indoor shoes (with hard soles, please, as these are changed in the 'boot room' and WILL get dirty)

Thick socks

Spare socks

Waterproof coat with hood (and hat, gloves and scarf)

Underwear - at least two complete changes

Trousers for rough outdoor use and spare pair

Warm top such as jumper or sweatshirt and spare and t-shirts to go underneath

Sleeping bag

Pillow slip (often forgotten but essential) - blankets and pillows are provided

Washing kit including soap, toothbrush, toothpaste, flannel, etc.

Towel

Nightwear and other personal overnight items

Torch

Book

Small soft Toy

Optional

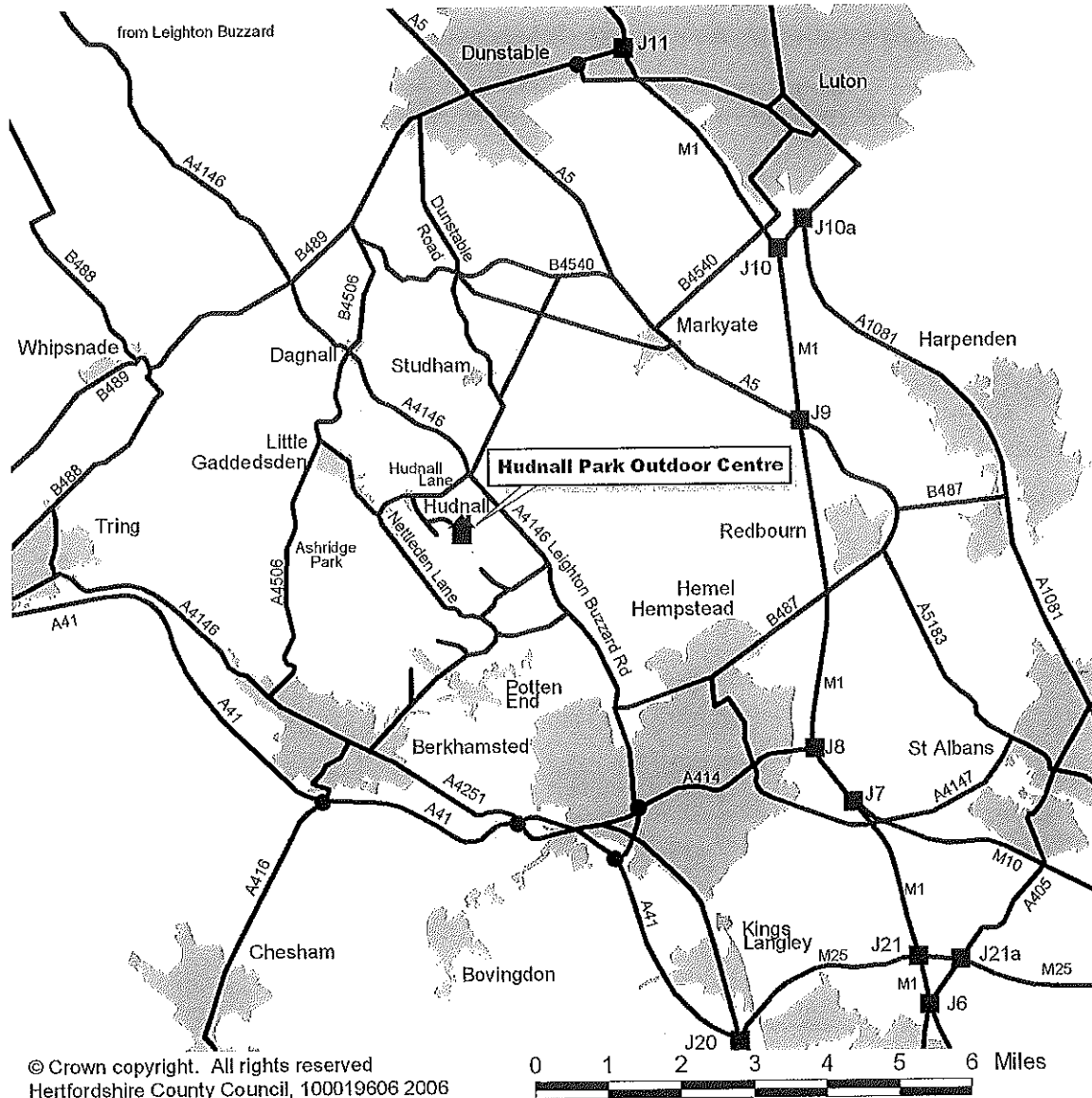
Camera - DISPOSABLE ONLY, PLEASE

No pocket money

No sweets, snacks or chocolate

No valuables, please

Map to show location of HUDNALL PARK OUTDOOR CENTRE



Postal Address
Hudnall Park Outdoor Centre
Hudnall Common
Little Gaddesden
Berkhamsted
Herts HP4 1QN

Tel: 01442 843400
Fax: 01442 842349

(Please note that the telephone number has an active call divert to the Outdoor Connexions office)

To find the centre:-

Use Ordnance Survey map (sheet 166 of 1:50000 Landranger series) and find grid ref: TL011127. Using the map above, from Hemel Hempstead look for Ashridge Vehicles Ltd on the left at a cross roads. Turn left here onto Hudnall Lane. After approx 200m, take the first turning left. Hudnall Park is 400m along this lane.