



# POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Telephone 01442 865022

Fax 01442 874974

e-mail: [admin@pottenend.herts.sch.uk](mailto:admin@pottenend.herts.sch.uk)

[www.pottenend.herts.sch.uk](http://www.pottenend.herts.sch.uk)

Headteacher  
Mr Andrew Morris



October 2016

Dear Parents

## SHOE BOX APPEAL 2016

Over the past years, as a school, we have supported a Charity called Task Force Romania. This charity has provided services, people and materials to help build a holiday centre in the mountains where children from the surrounding districts can have a well deserved break. The Christmas shoe boxes that we collected last year went specifically to this centre and were very gratefully received by the children.

The Bethlehem Centre in Hunedoara also provides kindergarten facilities and many children's clubs, nurturing the poorest young children, giving them creative activities, and a safe place to play. They have a real shortage of equipment and would also like our help again to collect things for the children to play with to help in their learning. Last year you very generously sent craft materials, to the great delight of the children who attend. If any families have any further craft materials, puzzles or games that they have outgrown or no longer use, and would like to donate again in this way, each gift would be put to very good use. Please see the reverse of this letter for ideas for the kindergarten.

Please see attached for ideas of things to put inside your shoe box and a copy of the leaflet which must accompany your shoe box. Please send in your completed shoe boxes and any items of equipment by Friday 4 November.

PLEASE REMEMBER TO ENCLOSE A MINIMUM DONATION OF £2 TO COVER TRANSPORT COSTS AND CLEARLY MARK YOUR BOX **BOY** OR **GIRL** AND THE AGE CATEGORY 4-7 OR 8-11. PLEASE ONLY SECURE THE BOX WITH A RUBBER BAND AND WRAP/DECORATE/ (PAINT) THE LID AND BOX SEPARATELY. PLEASE ATTACH THE LEAFLET TO THE TOP OF THE BOX WITH PAGE 6 UPPERMOST.

Yours sincerely

**SUE HOOD**

- Children's scissors
- Scissors with pattered cutting edges
- Glue
- Watercolours
- Coloured crayons
- Plasticine and shapes
- White large cardboard
- Coloured paper
- Magnetic letters and numbers
- Geometric shapes
- Puzzles, logic games, mathematical games, board games
- Books with stories, images, science and nature
- Craft items
- Rulers
- Cards with images and/or names of objects (in English), alphabet or numbers
- Magnifying glass and items to investigate the environment
- Decorating items e.g. glitter
- Shape/pattern punches
- Balls
- Outside games
- Musical instruments (including recorders)
- Stickers and word cards
- Cards showing seasons, alphabet, family, animals, plants, maps etc
- DVDs with stories, songs and poetry (in English)
- Sketch books
- Folders, notebooks, ring bound books
- Mathematical and writing sheets
- Books for art and craft activities