



POTTEN END C of E PRIMARY SCHOOL

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Head Teacher
Mr Andrew Morris



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Dear Parent /Carer

Hello! I am writing to introduce myself to you. I was recently appointed into the Chair of Governor role at the school and I would like to take this opportunity to share some information about myself and my role in supporting the children, parents and our school,

I have just completed my 4th year of office as a Parent Governor. I am a working parent of two children, currently pupils at the school. I have been married to Gary for 10 years and we live in Fields End. Our daughter (year 6) is in the first cohort to move through Year 5 & 6, following the move from a First School to a Primary School in 2014 and embracing all the resulting changes. Our son (Year 3) has hearing difficulties and he is fortunate to be at a school that supports additional needs in such a positive and caring way.

I am an enthusiastic and committed person and have a keen interest in ensuring our school provides the best education for our children, putting Christian values at the centre of everything it does and ensuring our children grow, learn and have fun!. I believe as parents and carers that we all have a responsibility to support our children's learning in whatever way we can.

I have worked in Human Resources for 25 years and will use these skills and experience in partnership with Mr Morris and the wider team of staff to ensure the school achieves its aims and ambitions for the pupils. The Vice Chair elected, continues to be Mr Simon Barnard and I know we are all grateful for the amount of time he dedicates to support the safe and effective running of the school.

The wider Governing Body is made up of a voluntary team that has an overall responsibility to ensure the school is run properly. We ask questions such as: is the school safe, are we managing our budget effectively, how well does the curriculum support and stretch its pupils and do we have the right amount of staff to support our pupils?

One of key elements of the role is how we keep parents informed and take account of their views so we evolve and grow. There are a number of ways to give your feedback – through the regular parent forums, to your child's teacher and through **Parent View**.

Parent View is an on line questionnaire to allow parents to give their views about this school at any time of the school year. Parent View has replaced the paper questionnaires that inspectors used to circulate at the time of a school inspection to gather parents' views.

To complete the short questionnaire at <https://parentview.ofsted.gov.uk> you simply need an email address and a password to register. Once your login has been activated, it only takes a few minutes to choose answers to twelve short questions about the school, such as how well we deal with bullying, the quality of teaching, whether the level of homework given to your child is appropriate, and whether you would recommend the school to other parents.

Inspectors will consider parents' views alongside other evidence when making a judgment about a school. It is also useful for us because it gives valuable information about what you think of the school

and helps us to improve.

Please remember, you can give your opinion of your child's school through Parent View at any time during the school year. You can refresh or resubmit your views and the facility will overwrite your previous response so that only one 'view' for each parent, per school, is held.

There is a link to Parent View on the front page of the Parent Information section of the school website. If you do not have a computer or an email address or if you would like help to use Parent View, please come in and ask at the school office.

I look forward to meeting you soon!

Yours sincerely

Liz Illingworth
Chair of Governors.

List of Governors and role:

Liz Illingworth	Chair & Parent Governor
Simon Barnard	Vice-Chair & DBE Foundation Governor
Vanessa Bailey	Co-opted Support Staff Governor
Marianne Barker	Co-opted Governor
Neil Cutmore	Co-opted Governor
Gail Burgess	Foundation Governor
Penny Nash (Rev)	Foundation Governor
Andrew Morris	Head Teacher
Beverley Hamilton	LEA Governor
James Bett	Parent Governor
Maura Gillespie	Parent Governor
John McGrath	Parent Governor
Wendy Birch	Staff Governor
Bradley Nunn	Parent Governor