



# POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Telephone 01442 865022

Fax 01442 874974

e-mail: [admin@pottenend.herts.sch.uk](mailto:admin@pottenend.herts.sch.uk)

[www.pottenend.herts.sch.uk](http://www.pottenend.herts.sch.uk)

Head Teacher  
Mr Andrew Morris

Dear Parents

June 2015

## School Milk - Autumn 2015

Children in Reception to Year 6 are entitled to milk next term at a cost of £15.84. We have been asked to point out to parents the nutritional benefit of mid-morning milk and that this is being provided at reduced prices as a result of European Community subsidy.

We are also advised by Herts County Council that the **following children are entitled to free school milk:**

- Children in Reception Class who are aged 4 for the whole term.
- Any children who are currently entitled to benefit related free school meals (not Universal Free School Meals).

If at all possible, please pay for milk and snack using WisePay (there is then no need to return the tear-off slip) by **FRIDAY 10 JULY**. If your child requires milk and you are **unable** to pay using WisePay, please return the tear-off slip, to the office, via your child's book bag. **Unfortunately, as the ordering system is now computerised, unless the form is returned by this date, we will not be able to process your request for the coming term.** Many thanks.

Yours sincerely

**Andrew Morris**

Head Teacher

## MILK - AUTUMN TERM 2015

PLEASE EMAIL THE OFFICE OR RETURN THIS SLIP BY **FRIDAY 10 JULY** IF:-

- **YOU ARE UNABLE TO PAY VIA WISEPAY**
- **YOUR CHILD IS CURRENTLY ENTITLED TO BENEFIT RELATED FREE SCHOOL MEALS/MILK**
- **YOUR CHILD WILL BE AGED 4 FOR THE WHOLE AUTUMN TERM**

CHILD'S NAME:.....

CLASS:.....

I am **unable to pay via WisePay** and enclose a cheque for £15.84 (payable to Herts County Council)

I wish my child to receive milk and confirm that my child is **currently entitled to benefit related free school meals/milk**

I wish my child to receive milk and confirm that my child is **aged 4 for the whole of the Autumn Term 2015**

Signed ..... (Parent/Guardian)