



POTTEN END C of E FIRST SCHOOL

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Headteacher
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Dear Parents/Guardians,

The Governing body would like to clarify the situation with regards the forthcoming school trip on 12th February. We are aware that a minority of parents have expressed their concerns about this trip and we would like to outline the reasons behind our decision.

Firstly, every decision our headteacher takes is always in the best interests of the children and is fully discussed and agreed at our governing body meetings.

As you are aware the school is expanding to a Primary school in September later this year and as a result, construction of the new classrooms will begin shortly.

In order for this to happen we have to move Year 2 into the main school building so that the portacabin can be dismantled. In preparation for this we are having to move various large items of furniture and equipment into storage.

This will take place on 12th February and therefore, to ensure the safety of our children in Reception through to Year 2, we have taken the decision to take the children on an exciting and education trip to the **Lookout Discovery Centre, Bracknell**.

This trip is costing the school a considerable amount of money so we could have taken an easier and a much cheaper option by taken the children somewhere local, but we felt that an indoor educational trip, especially at this time of year would be far more sensible and educationally beneficial for the children.

This is not the first time we have taken young children on this particular trip, and to reassure you further, there will be 18 experienced members of staff caring for the children. This also means that we will have no available staff to care for those children who are not going to Bracknell.

We really hope this clarifies the situation and that you will be happy to allow your child to attend what will be a rewarding and educational experience.

However, if you still feel that your child shouldn't go, then you may **on this occasion only**, keep your child at home on this day.

Best regards
Potten End First School Governors