



POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Headteacher
Mrs Jane Senior

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Dear Parents

September 2014

PHOTOGRAPHS

We are pleased to say that Pret-a-Portrait will again be coming in to take individual/sibling pictures on Thursday 9 October.

If you would like your child/ren to be photographed with younger siblings, not attending Potten End, please come along to Year 6 (old Year 4), via the cloakroom doors, immediately after dropping off your school age child/ren. Please ensure you collect a numbered ticket so that we can ensure fairness. If you would like your Potten End child photographed with older siblings, please come to Year 6 at the end of the school day.

Please could you complete the tear-off slip below to indicate your wishes and return to the school office via your child's book bag or place in the mail box in the lobby outside the school office.

Yours sincerely

Jane Senior
Headteacher

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PRET-A-PORTRAIT PHOTOS - Thursday 9 October 2014

Child/ren's Name/s:

..... I would like my child/ren photographed individually **and / or**

..... I would like my child/ren at Potten End School to be photographed together **and / or**

..... I would like to have photographs taken **before** school with younger children who do not attend Potten End

..... I would like to have photographs taken **after** school with older children who do not attend Potten End

..... I do not wish to have my child/ren photographed