



POTTEN END C of E PRIMARY SCHOOL

Church Road, Potten End, Berkhamsted, Hertfordshire, HP4 2QY

Head Teacher
Mr Andrew Morris

Telephone 01442 865022
Fax 01442 874974
e-mail: admin@pottenend.herts.sch.uk
www.pottenend.herts.sch.uk

1 November 2016

Dear Parents

PHOTOGRAPHS

We are pleased to say that Pret-a-Portrait will be coming in to take individual/sibling photographs on Wednesday 9 November.

If you would like your child/ren to be photographed with pre-school aged children, please come to the school hall at 8.45am that morning.

If you would like your child/ren to be photographed with older siblings not attending Potten End, please come along to the school hall after school.

Please could you complete the tear-off slip below to indicate your wishes and return to the school office via your child's bookbag.

Yours sincerely

Andrew Morris
Head Teacher

✂-----

PRET-A-PORTRAIT PHOTOS - Wednesday 9 November 2016

Child/ren's Name/s: Class/es:

..... I would like my child/ren photographed individually **and / or**

..... I have pre-school aged children I would like to be photographed at 8.45am **and / or**

..... I would like my child/ren at Potten End School to be photographed together **and / or**

..... I would like to have photographs taken after school with older children

..... I do not wish to have my child/ren photographed