



FRIENDS OF POTTEN END C of E PRIMARY SCHOOL

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31st October 2014

Dear Parents

We hope you and your children had a great half term and are looking forward to the Christmas Fair on the 29th November! We apologise in advance for what we are about to ask – we do appreciate it seems like a relentless list of requests in the run up to the fair, but hope you can appreciate it is necessary for the fair to be its usual fun, fundraising success

Hamper Donations - w/c 10th November up until the 14th November – Please can you bring in hamper donations – your donations will be made up in to fantastic hampers that will be raffled at the school fair (tickets will also be available in advance). For this we ask anything from some yummy Christmas food to a lovely bottle of smelly stuff or something suitable for the Children's hamper to something suitable for the grownups! Please see notice board for list of ideas!

Cup Tombola – w/c 17th November up until the 21st November – We will provide you with a plastic cup the week before for this very popular children's tombola and we ask you to fill it with either wrapped sweets, stickers or anything children would love to win, that you can fit in!

Chocolate Tombola – w/c 24th November up until the 28th November – Please, if you can bear to part with any, bring in your chocolate donations, anything from a Twix to tub of Celebrations, any chocolate is welcome chocolate. This is a very popular tombola with both children and adults alike so we need plenty.

Boxes will be outside each classroom in the main school and in the new building at the entrance to collect all the goodies w/c 10th November 2014!

Mince Pies & Cakes – At the fair this year alongside the refreshments we will be serving, mince pies and delicious cakes, if you would like to donate either, homemade or shop bought ones then please bring them in on Friday 28th November or on the morning of the fair (**please do not bring them in before then as we cannot store them!**)

Raffles – It was all very confusing last year with the amount of raffles we tried to run together, so we have decided to try and simplify and return to pledges and promises/silent auctions to see if this works any better. Thanks to all the pledges we have received so far. If you haven't done yours yet and you still want to please email Friends of School with the details ASAP so we can get a list ready for you all to have a preview of what's on offer.

As detailed above we will still be holding the ever popular hamper raffles, tickets will be on sale soon, so please look out for them in the children's book bags.

Help on the day of the fair – if you want to offer your services to help out at the fair we would very much appreciate any help you can offer. We will be looking for people to decorate Christmas trees on the Thursday night, to help set up the tables and games on Friday night, set up on the morning of the fair and of course help on the stalls during the fair (please refer to our previous match funding letter and see if this something you can help us with and send us an email ASAP) and then of course help with the tidy up operation. If you can spare any time at all please look out for a letter coming soon so we can get a rota drawn up.

As always thank you for your continued support and thank you in advance for any donations you feel you are able to make, without your support the fair wouldn't be the success and fantastic event it always turns out to be!

Many thanks
Friends of School