



# POTTEN END C of E PRIMARY SCHOOL

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Head Teacher  
Mr Andrew Morris

28 September 2017

Dear Parents

## **Use of Childcare Vouchers**

It has been brought to our attention by Schools Finance that the Inland Revenue states that schools may only accept childcare vouchers against 'outside school hours child care' i.e. club costs. We have been advised that we are not permitted, under any circumstances, to accept vouchers for uses such as dinner money bills or trips. Therefore, with immediate effect, Potten End Primary School will only accept vouchers for childcare outside school hours.

We have been instructed to ask all childcare voucher users to refer to their provider's website for clarification on this.

Thank you for your support in this matter.

Kind regards

Yours sincerely

Andrew Morris  
Head Teacher