



# POTTEN END C of E PRIMARY SCHOOL

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Head Teacher  
Mr Andrew Morris

Dear Parents

November 2015

## CHRISTMAS PRODUCTIONS

**Please note that some of the dates and times of the Christmas Productions have been changed.**

This year we are having two different productions. There will be two performances of each production as detailed below. **Regrettably, children under the age of 9 will not be admitted to any of the performances.**

### Nursery, Reception & Year 1 - Mary's Knitting

**Tuesday 8 December at 10.45am & Thursday 10 December at 10.45am**

If you are attending, please take your Nursery child home at the end of the performance.

### Years 2, 3 & 4 - Countdown to Christmas

**Tuesday 8 December at 1.45pm & Thursday 10 December at 6.30pm**

On the evening of Thursday 10 December, please bring your child back to school at 6pm.

It is important that all children taking part are available for all these performances. Please could you let your child's class teacher know immediately if you have a problem with these dates.

Fire regulations for the school regrettably limit the number of people allowed at any one time at events in the school hall. Therefore, we have tried hard to work out an allocation system that is fair, please help us to keep this event positive for everyone by supporting us in the allocation system. For each of their child's performances, one ticket per family will be allocated. Tickets will be sent home via your child's book bag during week commencing 30 November.

To enable you to share your child's performance with the rest of your family, we are pleased to confirm that we are having the performances professionally recorded. The DVDs will be on pre-sale on WisePay before the event at a cost of £7.50 each. These will be delivered before the end of term (in time for Christmas).

Yours sincerely  
**Andrew Morris**  
Head Teacher