

# POTTEN END C of E PRIMARY SCHOOL

Newsletter

November 2014

## **REPORT FORMS**

Hopefully you all found the consultation meeting useful. Please ensure that the signed report form is returned to the class teacher.

## **PARENT FORUM**

The Parent Forum has met this term. There are vacancies for representatives from Reception, and Classes 1 and 3. If you are interested in becoming a member of the Parent Forum, please contact Tracy Harris or Katherine Higgins via the school office.

## **PAYING BY CHEQUE**

The office staff have asked me to let you know that it may be several weeks before a cheque made out to the school is banked as the vast majority of transactions are via WisePay and therefore visits to the bank are rare!

## **LUNCH BOXES**

Please ensure that packed lunches are sent into school in a named lunch box and that it is taken home every afternoon. Lunches in plastic bags, or that are left on the trolley for several days attract vermin.

## **FOOTWEAR**

Please ensure that your child has appropriate shoes for outdoor PE and that there is a change of shoes available in school. If your child wears boots to walk to school in, they need to change into shoes for the school day.

## **WINTER!**

Please name all hats, gloves and scarves and ensure that your child has a warm waterproof coat for outdoor play.

## **CHRISTMAS EVENTS**

I hope you will be able to support our Christmas Fayre tomorrow. FOS have worked very hard to organise this event. It is the main fundraising event of the year and money raised pays for many "extras" that we could not afford out of the school budget allocation.

Rehearsals are well underway for the Christmas performances. Tickets will be allocated next week. The schedule of all events is available on the website.